

Spoken English Course

Basic (3 Months)

1. Basic of Communication
 - >Introduction to Communication
 - >Building Powerful Vocabulary for used in daily life, office, school etc.
 - >Learning Sentence Construction (Simple)
2. English Grammar in use: Noun, Pronoun, Adjective, Verb, Tense, Preposition, Articles, Conjunction, Punctuation, Determines, grammar usage in sentence.
3. Speaking English for real World: Everyday Communication-Introduction, Shopping, Meeting Friends, Traveling, visiting a doctor, Telephonic communication, Negotiation, at movie theatre, At the office, Meeting relatives, etc., Lesson plan, covering topics from real life situation.

Intermediate Course (7 Months)

1. More difficult words and their usages, Constructing complex sentence for business and office meetings.
2. Public speaking skills: Extempore and group discussion, Email drafting, Business correspondence, avoiding spelling mistakes, letter writing practice (formal and informal) Personality development: Manners and Etiquettes, building confidence and developing presentation skills. Dress code and color pattern.
3. Job interview skill: Resume writing, job interview, question and answer, mock session.

Advance (10 Months)

1. grammar practice packs
 2. Understanding and learning grammar from real life example and incidents.
 3. accent training (British and American)
 4. English for BPO and IT industry
 5. English to handle Business clients from foreign countries.
 6. You will also improve your reading, pronunciation, spelling, and increase your vocabulary.
 7. English for discussion on social issues and political issues.
- Reading listing and writing practice with all three levels.